

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Lesa I. Butera, President
Mrs. Michelle M. Davis, Vice President
Mr. Gregory L. Portner, Treasurer
Mr. Christopher W. Heinly
Mrs. Karen R. McAvoy
Scott C. Painter, Esq.
Mrs. Jennafer K. Reilly
Mrs. Sandra A. Reese
Mrs. Anne P. Seltzer

Non Members

Ms. Christine L. Stafford, Board Secretary
Mrs. Karen R. McAvoy, Assistant Board Secretary
Mr. Matthew S. Stem, Assistant Superintendent

Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

SCHOOL BOARD MEETING

Monday, March 24, 2014 – 6:00 P.M.
Community Board Room

- I. Call to Order – Mrs. Lesa I. Butera, Board President, Presiding**
- II. Pledge of Allegiance – Mrs. Butera**
- III. Announcement of Recording by the Public – Mrs. Butera**
- IV. Roll Call – Mrs. Filer**
- V. Welcome to Visitors & Announcement of Meetings – Mrs. Butera**
 - Technology Committee Meeting – Wednesday, March 26, 2014, 12:00 p.m.
 - Curriculum Committee Meeting – Monday, March 31, 2014, 12:00 p.m.
 - Finance/Facilities Committee Meeting – Wednesday, April 2, 2014, 11:00 a.m.
 - Personnel/Policy Committee Meeting – Thursday, April 3, 2014, 12:00 p.m.
 - School Board Business Meeting with Committee Reports – Monday, April 7, 2014, 6:00 p.m.
 - School Board Business Meeting – Monday, April 28, 2014, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

- VI. Public Comment – Mrs. Butera**

Speakers are requested to identify themselves by name and address.

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VII. Routine Approvals – Mrs. Butera

MOTION

A. It is recommended that the Board of School Directors approve the following minutes:

- February 10, 2014 Business Meeting with Committee Reports
- February 24, 2014 Regular Business Meeting

MOTION

B. It is recommended that the Board of School Directors accept the Treasurer's Report.

MOTION

C. It is recommended that the Board of School Directors approve payment of bills for the month of February 2014, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Project Fund Accounting Check Summary
- 5) Capital Reserve Fund Check Summary

VIII. Superintendent's Report – Mrs. Vicente

A. Curriculum and Technology –

MOTION

It is recommended that the Board of School Directors approve the following Curriculum and Technology item:

1. Approve Overnight Field Trip Request – PMEA All-State Festival, Mechanicsburg, PA, March 26-29, 2014.

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-6:

1. Approve donation from the Wyomissing Lacrosse Club in the amount of \$19,000 to be used towards the lacrosse program.
2. Approve donation from the Wyomissing Hills Citizens Social Committee in the amount of \$500 to be used towards 6th grade camp.

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3. Approve donations from the Wyomissing Area Education Foundation as follows:
 - \$3,549 for a camcorder for the WYO5Live Studio.
 - \$850 towards classroom and library books in memory of Delaney Brown.
 - \$900 towards the 6th grade Poetry Bomb Project.
4. Approve Berks Career & Technology Center 2014-15 Budget.
Background information: The proposed maximum share amount for the Wyomissing Area School District for 2014-15 is \$272,359 which is an increase of 8.15% from 2013-14. The individual school district's contribution to the budget is determined by a proportionate share calculation that looks at audited enrollment figures from the three previous years.
5. Approve tax collection agreement with Denise DeAntonio and Fulton Bank.
Background information: The Borough has appointed Ms. DeAntonio as the Tax Collector of the Borough of West Reading to serve for the term expiring December 31, 2015. This agreement deputizes Fulton Bank as the Deputy Tax Collector for the District.
6. Approve a one-year contract with XO Communications starting on July, 1, 2014 in the amount of \$4,105.28 per month for a 300 MB Internet connection. This contract supersedes the existing three-year contract that ends on June 30, 2015.
Background information: After the e-rate discount is applied, the monthly payment drops to \$1,970.53. This expense is accounted for in the 2014-15 IT Budget. The current contract is \$2,750 monthly for a 45 MB connection.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-6:

1. LEAVE OF ABSENCE
 - a. Professional Staff
 - 1) **Danielle Gingrich**, Spanish Teacher, JSBS, Family Medical Leave effective the first day for teachers in the 2014-15 school year, return to work effective December 2, 2014.
 - b. Support Staff
 - 1) **Pamela Anzulewicz**, Food Service Worker, JSBS, unpaid Leave of Absence June 2, 2014 to June 6, 2014 returning to work June 9, 2014.
 - 2) **Ashlynn Khaldouy**, Classroom Instructional Aide, WHEC, unpaid Leave of Absence, May 1, 2, 5, 6, 2014, return to work on May 7, 2014.
 - 3) **Mary Lieberman**, Special Education Instructional Aide, WREC, end Family Medical Leave effective March 4, 2014 and return to work effective March 5, 2014.

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- 4) **Sheilah Nestro**, Crossing Guard, WREC, unpaid Leave of Absence April 9, 2014 to April 16, 2014.
- 5) **Barry Matz**, Inventory Specialist, JSHS, Family Medical Leave, effective April 29, 2014, returning on or about May 28, 2014.
- 6) **Loni Pottieger**, Attendance Secretary, JSHS, unpaid Leave of Absence, June 16, 17, 18, 19, 20, 2014, return to work June 23, 2014.

2. APPOINTMENTS

a. Administrative Staff

- 1) **Mark Boyer**, Business Administrator, District Office, update effective start date to April 7, 2014.

b. Support Staff

- 1) **Pamela Gartner**, Part-time Library Aide, WHEC, update effective start date to March 19, 2014.
- 2) **Tamara DeLoretta**, Part-time Classroom Instructional Aide, WREC, 5 ½ hours/day (27 ½ hours/week), \$10.50/hour, effective April 7, 2014.
- 3) **Steven Holst**, Full-time Special Education Instructional Aide, WHEC, 7 hours/day (35 hours/week), \$11.55/hour, effective March 26, 2014.

3. TRANSFER

a. Support Staff

- 1) **Linda Wynne**, Special Education Instructional Aide, JSHS, transfer to WHEC effective the first staff day of the 2014-15 school year, wages in accordance with current AFSCME agreement.

Background information: Ms. Wynne will finish her assignment at the JSHS for the 2013-14 school year and will be reassigned to WHEC the beginning of the 2014-15 school year. This is based upon student need.

4. SUBSTITUTES

a. Professional Staff

- 1) **Robert Evans**, Guest Teacher (Addition)

b. Support Staff

- 1) **Timothy Antosy, Jr.**, Custodian (Addition)

5. VOLUNTEERS

6. POLICIES

Second reading/Adoption of the following policies:

- | | |
|-----|-----------------------------------------------------------------|
| 412 | Evaluation of Professional and Temporary Professional Employees |
| 913 | Nonschool Organizations/Groups/Individuals |

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IX. Old Business – Mrs. Butera

X. New Business – Mrs. Butera

XI. Right to Know Requests – Mrs. Butera

| | | Right-to-Know | | | |
|-------------|-----------------------------------------------|----------------------------------------------------|-----------------------|--------------|---------------------|
| | | Cost Analysis | | | |
| | | 02/01/14-02/28/14 | | | |
| Date | Requested by | Description of Request | Personnel | Time | Cost |
| 1/10/2014 | S. Campbell – additional info for legal fees | Collective bargaining agreements and misc. info. | KKAL | 0.75 | \$198.75 |
| 1/10/2014 | H. Silverman – additional info for legal fees | Employment agreement with T. Lampe and misc. info. | KKAL | 1.50 | \$397.50 |
| 2/5/2014 | D. Tierney | Engineering invoices | S. Hungerford | 0.50 | \$9.52 |
| | D. Tierney | Legal invoices | S. Hungerford KKAL | 1.00 1.50 | \$19.04 \$397.50 |
| 2/26/2014 | J. Barnett | Background info on anonymous donations | S. Hungerford KKAL | 0.75 1.00 | \$14.28 \$265.00 |
| | | | | | \$1,301.59 |

XII. Updates from Organizations

- A. WAEA
- B. AFSCME
- C. WAEF
- D. PTA

XIII. Adjournment – Mrs. Butera